



Dr. Lorraine G. Spranzo Award 2019 Application Package Cover Letter



September 26, 2019

Dear Faculty Member, Director of Nursing, or Scholarship Applicant,

The Community Foundation of Greater New Britain (CFGNB) is pleased to announce the 2019 application period for the **Dr. Lorraine G. Spranzo Scholarship: Mon., September 30 to Mon., November 11, 2019.**

Applicants are advised to carefully read through this **application package** before completing the 2-page application form and ordering the required official graduate transcripts. This application package contains the following:

This cover letter (2 pages)
Instructions to Applicants (1 page)
Application Form (2 pages)

Basic In-State Requirements and 2019 Award Amount

Eligible candidates will be exemplary graduate students matriculated in an accredited graduate program in a Connecticut college or university, or a Connecticut resident matriculated in an accredited graduate nursing program out of state; or doctoral candidates (PhD, DNP or EdD) (see **Application Form and Instructions to Applicants**). (See also program accreditation requirements below) The award amount this year is **\$3,500.**

About NBGHSONAA and Dr. Lorraine G. Spranzo

The scholarship was initiated in 1996 by the **New Britain General Hospital School of Nursing Alumni & Associates, Inc.** in honor of Dr. Lorraine G. Spranzo (aka Lorrie Keller), a 1967 graduate of this school of nursing, which operated from 1908 until 1974. Dr. Spranzo was, at the time of her death, an Assistant Professor of Nursing at the University of Maryland and a research scholar, having earned her PhD in Policy Sciences in the field of nursing informatics. She had served communities of nursing practice in Connecticut, Colorado, Maine, and Maryland, and was known for her dedication to nursing excellence, clinical expertise, instructional proficiency, and for her natural focus on the well-being of those around her and in her care. To reflect those attributes, preferred applicants for this scholarship will demonstrate a professional, academic, and personal commitment to highest standards of excellence and clear concern for those in his or her circle of care.

Graduate Nursing Program Accreditation required:

Applicants must be matriculated in programs of study accredited by either the National League for Nursing Accrediting Commission (NLNAC) or the Commission on Collegiate Nursing Education (CCNE), which includes the National League for Nursing (NLN) and American Association of Colleges

of Nursing (AACN). Master's level candidates enrolled in non-NLNA or non-CCNE programs are not eligible for this scholarship award. PhD and EdD candidates in programs related to nursing practice or education may apply.

Request to Awardees:

The Scholarship sponsors of the Community Foundation of Greater New Britain and the NBGH Alumni Group suggest that awardees communicate with scholarship sponsors from time to time after receipt of the award, as feedback from past awardees can be very helpful in updating and improving the scholarship. The sponsors value comments and updates from our awardees about their academic and professional endeavors, and find those useful in the annual review of this application.

Application Deadline:

The application period ends on Monday, November 11, 2019. All application documents, including Official Transcripts and letters of recommendation, must be postmarked by that date. This deadline is strictly enforced.

Failure to have all required documents submitted by the deadline will disqualify the applicant from the selection process.

Inquiries may be directed to the Community Foundation of Greater New Britain:



**Dr. Lorraine G. Spranzo Scholarship
Scholarship Administrator, 860-229-6018
Community Foundation of Greater New Britain
74A Vine Street
New Britain, CT 06052-1409**



The Community Foundation of Greater New Britain would like to thank the members of the New Britain General Hospital School of Nursing Alumni and Associates, Inc. for entrusting us with the management of the Dr. Lorraine G. Spranzo Scholarship.



***Only those Master's level candidates matriculated in NLNAC- or CCNE-accredited graduate programs who have completed at least 12 credits of graduate coursework in that program are eligible for this scholarship. PhD, DNP and EdD candidates who have completed at least 12 credits in their doctoral programs may also apply.**

Incomplete Application packages will not be considered.

Official Transcripts are required from each graduate institution(s). They must be mailed in sealed envelopes directly from the college or university with the seal of the Registrar's Office by Monday, November 11, 2019. If your name is currently different from that shown on your transcripts, please so note in a cover letter with your application.

- Applicant Resume must be up-to-date, in chronological order beginning with most recent data.
- Written Letter of Reference must be provided by a current supervisor, nursing director, academic advisor, or faculty member familiar with the applicant's current (or recent – within one year) professional and/or academic work.
- Copy of Current Connecticut Nursing License must be included in the application package.
- Copy of current Connecticut driver's license (or other proof of current residency in CT) required of applicants matriculated in universities or colleges outside of Connecticut.
- The Applicant Narrative is to be written in an essay format specifically for this application and show a clear purpose and focus, cogent progression of ideas, and grammatical accuracy. Max 1½ pages.

Required Format:

Applicant name or initials, in upper left hand corner of page one of narrative.

The text: *Narrative in support of 2019 Dr. LGS Scholarship* under applicant name.

Use of Times New Roman or Bookman font, 12 pt.

Page Margins: 1" or 1.25" top, bottom, sides Line Spacing: 1.5 lines of space

Narrative Title optional, helpful if it accurately expresses theme of narrative content

Note on applicant clinical/academic focus relative to scholarship's namesake and selection preferences:

Nurses pursuing disciplines reflective of Dr. Lorraine Spranzo's fields of endeavor: community health nursing, nursing informatics and nurse education have in the past been given preference.



Application Deadline: Completed application, including sealed transcripts mailed directly from universities and colleges and references must be postmarked no later than Monday, Nov. 11, 2019.

APPLICATION REQUIREMENTS

This scholarship is open to Connecticut Registered Nurses pursuing advanced degrees in nursing (beyond BSN) meeting the following four (4) basic criteria and others indicated on the Instructions to Applicants Page, and in the Scholarship Cover Letter.

Each applicant must:

1. Be matriculated in an accredited graduate nursing program in a Connecticut university or college, or be a current Connecticut resident (**with proof of residency**) attending an out-of-state university or college.
2. Have already completed at least 12 credits in an NLNAC or CCNE accredited graduate program leading to an MS degree in nursing. Doctoral candidates (PhD, DNP, EdD) must have completed at least 12 program credits in their doctoral program. (**required**)
3. Request official graduate transcripts in sealed envelopes, mailed directly from the institution documenting a minimum GPA of 3.0 on a 4-point scale. (**required**)
4. Have sustained a record of distinguished professional service. (**strongly preferred**)

Required Information and Attachments (8 sections)

1. APPLICANT'S CURRENT ADDRESS INFORMATION

Name _____
Street address (& PO Box) _____
City _____ State _____ Zip _____
Phone: _____ E-Mail: _____

2. Acceptance/enrollment in POST-Graduate Program

Important: Connecticut Residents presently attending a college or university out-of-state must include a photocopy of his/her current Connecticut driver's license, or other proof of residency.

Name of Institution _____
Street address (& PO Box) _____
City _____ State _____ Zip _____
Identify Area of Study: Masters _____
Doctorate _____

3. Undergraduate School of Nursing Information

Date of graduation _____
Undergraduate degree program (Major): _____ (Minor): _____
Name of Institution _____
Street address (& PO Box) _____
City _____ State _____ Zip _____

4. **GRADUATE TRANSCRIPTS** must be mailed in sealed envelopes directly from and by the Registrar's Office of the college or university to the Community Foundation of Greater New Britain at the address below.
5. **Up-to-date Resume or Curriculum Vitae** showing educational and professional accomplishments, awards and certificates, professional service, publications, seminars, colloquia, etc.
6. **One (1) written reference** from nursing supervisor, faculty, and/or dissertation advisor. All applicants may use a letter of reference provided expressly for this scholarship application, or one referencing career or academic accomplishments, as long as the latter was written about the specific applicant within the past 12 months.
7. **Copy of current Connecticut nursing license(s).**
8. **YOUR NARRATIVE** must be written specifically for this scholarship application. Your essay will be evaluated per your discussion of your:
 - a) professional goals and objectives
 - b) importance to you and your life/career goals of attaining this advanced degree.
 - c) expected benefit of the educational program to you, your clients, and society at large.

Use Times New Roman or Bookman font, 12 pt. Page Margins: 1" or 1.25" top, bottom, sides
Line Spacing: 1.5 lines of space. Maximum 1 ½ pages

Be sure to read and follow Scholarship Cover Letter & Instructions to Applicants

**Mail completed application & required documents
Postmarked no later than Monday, November 11, 2019 to**

**Dr. Lorraine G. Spranzo Scholarship
Community Foundation of Greater New Britain**

74A Vine Street
New Britain, CT 06052

