**YSN Procedure for Criminal Offense Record Investigation (CORI) of students**

The Joint Commission has issued guidelines concerning the requirement of criminal background checks for nursing students. Indeed, many of the clinical and internship sites where YSN students are placed require such checks. For this reason, and at the recommendation of the American Association of Colleges of Nursing, YSN has contracted with CastleBranch, Inc. to conduct background checks through a secure, online process. In order to successfully enroll at YSN, each new student is required to complete a 7-year Criminal Background Check as well as a Health Care Fraud and Abuse Scan. Students are responsible for payment; the typical charge should range from $28 to $50 (cost will depend on the number of counties the student has lived in the past 7 years).

To place the order:

Go to:https://portal.castlebranch.com/YA04/package-selection

- Click "Please Select"
- Under Nursing, select **AE53 Background Check**.
- Follow instructions

YSN will have access to monitor/review the reports. Please complete the background check by **May 31**. Failure to do so may jeopardize your enrollment in the program.